



**REVISED**

August 22, 2023

Dear Parent/Community Partner

As you may be aware, St. Gabriel Child Care Centers (SGCCC) is a not-for-profit operation that is overseen by a Board of Directors. The Board is comprised of dedicated community members and parents who volunteer their time and their unique expertise to assist in maintaining and improving the operations of the SGCCC and help plan for its future.

Every year at our Annual General Meeting, and in accordance with our by-laws, we invite new parents and community members to join the Board of Directors.

I am writing to ask you to consider an important opportunity to become more involved in our community.

Why join the SGCCC Board of Directors?

- Help ensure the Centers are providing the best value to our members/families
- Experience being part of a not-for-profit board and learn the unique challenges of managing a not-for-profit child care center
- Give back to your community
- Share your unique perspectives and professional knowledge to support the effective management of the Centers
- You may be able to use your participation to meet professional development or community involvement requirements of your professional associations or licenses

To be considered for a position on our Board of Directors beginning November 2023, kindly fill and return the following form:

**Board Application Form**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Centre: (circle one) St. Gabriel, St. Margaret Mary, St. Clement, St. Gregory Community or Little Angels Early Learning Centre

Why are you interested in volunteering to be on the Board of Directors?

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List any volunteer experiences you have had:

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Please list any Boards or non-profit experiences you may have and/or your area of work/expertise

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Please check the skills and experience you can offer to the Board:

- |   |   |
|---|---|
| <input type="checkbox"/> Financial/Accounting   | <input type="checkbox"/> Operations           |
| <input type="checkbox"/> Human Resources        | <input type="checkbox"/> Legal                |
| <input type="checkbox"/> Fundraising            | <input type="checkbox"/> Public Relations     |
| <input type="checkbox"/> Event Planning         | <input type="checkbox"/> Government Relations |
| <input type="checkbox"/> Social Media/Marketing | <input type="checkbox"/> Book keeping         |
| <input type="checkbox"/> IT/Website             | <input type="checkbox"/> Minute Taking        |
| <input type="checkbox"/> Health & Safety        |   |

Kindly save this document then submit form no later than November 1<sup>st</sup>, 2023 via email to: [rosanna@stgabrielchildcare.com](mailto:rosanna@stgabrielchildcare.com) in order to be considered for the St. Gabriel Child Care Centres Board of Directors. All applicants will receive a call to discuss opportunity further and ask questions.

Thank you for your time and consideration.

Warm Regards,

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Learn. Share. Laugh. Grow.